

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
EAST DILLON WATER DISTRICT

August 29, 2022

The Board of Directors held a regular meeting at the East Dillon Water District pump station on Grey Fox Lane. Present were Directors Joe O'Malley, Angel Oberriter, Don Clark, and Dan Hendershott. Bryan (Web) Webinger attended remotely via zoom. District staff members present were Administrator Tom Oberheide, and Financial Administrator Jan Geiss.

1. CALL TO ORDER. President Joe O'Malley called the meeting to order at 12:38 p.m. after verifying that a quorum was present and notice of the meeting had been properly posted.

2. PUBLIC COMMENTS. Two members of the public joined the meeting: Randall Seegers and Laura (last name unknown).

Joe asked Tom to summarize the billing and estimating issues with Mr. Seegers account for his home on Meadowwood Drive. Tom summarized the problems with reading Mr. Seegers's water meter over the last 5 years, including that the meter itself stopped registering usage in December of 2017. Water Works West recently obtained access to repair the meter, which according to Mr. Seegers, involved 3 trips from Water Works West (Ron was not present to verify). Tom also described the District's methods for estimating usage when meter readings are not available due to the failure of either the meter register, meter body, or the meter transmitting unit (MTU). Jan explained further the method she used to estimate Mr. Seegers's water usage to produce fair and reasonable charges for water use over the last 5 years which had not been included in Mr. Seegers's quarterly water bills.

After a lengthy discussion of the methods to estimate water usage for a home occupied for only a portion of the year, and after emphasizing that the quarterly base rates are a fixed fee and all water usage is charged per 1000 gallons, The board was in agreement that it was fair to charge for estimated water usage over the last 5 years and directed Jan to adjust the estimated bill down to an agreed amount. During the discussion, Mr. Seegers left the meeting before hearing the proposal from the board.

Laura (last name unknown) had stated she was attending the meeting as an observer. She left during the discussion regarding Mr. Seegers's bill without a statement.

3. APPROVAL OF MINUTES. The board approved the June 6th, 2022 meeting minutes as presented (DC/BW, 5-0).

4. OPERATOR'S REPORT. Ron had provided the operations report to the board via email prior to the meeting. There was a general discussion on the more frequent rains this summer and what appeared to be higher stream flows in area streams and rivers. Operator's report is attached.

5. ADMINISTRATOR'S REPORT.

- a. Tom and Jan presented year-to-date financials which illustrate that expenses and income are mostly on track with the 2022 budget.
 - b. There was a long discussion on three seven-year projections provided by Tom, each with a different rate scenario to track trends in the amount of funds in the District's cash reserves. Each scenario presented by Tom included relatively small increases for the base rate and tiered usage charges. The board favored a one-time rate increase and directed Tom to provide two rate scenarios, with 7-year projections, for review at the December meeting.
 - c. Tom discussed the draft engineering cost estimates for the Summerwood pump station, and told the board he is trying to get a meeting with Summit Fire and EMS to understand what fire flows are required for the homes above the Summerwood booster pump station. Tom also said he plans to reach out to the Summerwood HOA to discuss the high cost of fire pumps which will serve a relatively few number of homes.
 - d. The board reviewed the preliminary budget with the understanding that the income sections will change according to the two base rate scenarios that Tom will provide for the final 2023 budget.
6. NEW BUSINESS. Dan H said he did look into what local governments are doing related to workforce housing and he will bring his findings to the next meeting. The board also discussed holding off on paying for a Master Plan to be completed at this time but request continued input from Operations and Administration staff for near-term (next 5-7 years) major expenses that may be required.
7. MEETING ADJOURNED: Meeting was adjourned. (AO/DC, 5-0).

Respectfully submitted by:

Tom Oberheide
District Administrator